

**MINUTES OF THE
AUBURN CITY HISTORIC DESIGN REVIEW COMMISSION MEETING
February 7, 2012**

The regular session of the Auburn City Historic Design Review Commission meeting was called to order on February 7, 2012 at 7:43 p.m. by Chair Spokely in the Council Chambers, 1225 Lincoln Way, Auburn, California.

COMMISSIONERS PRESENT: Green, Snyder, Spokely, Worthington

COMMISSIONERS ABSENT: Briggs, Kidd, Vitas

STAFF PRESENT: Will Wong, Community Development Director
Reg Murray, Senior Planner

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

May 3, 2011 - *Approved as submitted.*

IV. PUBLIC COMMENT

None

V. COMMISSION BUSINESS

A. HDRC ANNUAL REVIEW 2112 – COMMISSION PRIORITIES AND OPERATIONS & PROCEDURES REVIEW.

Planner Murray presented the staff report, providing an overview of the HDRC's past priorities and discussing the Commission's opportunity to review their operations and procedures and make recommendations to the City Council.

The HDRC discussed several issues, including the lack of commissioner attendance at HDRC hearings, the purpose of Councilman Holmes inquiry about past HDRC actions, whether the HDRC should identify any priorities for the coming year; and whether the HDRC should suggest any changes to their operations and procedures.

Based on the Commission's discussion, the HDRC recommended the following:

- HDRC Operations/Procedures – The HDRC noted that their existing procedures were satisfactory and that no recommendations were necessary.

- HDRC Priorities - The HDRC expressed their appreciation of the City's streetscape project and would like to encourage other projects in the historic design review district to utilize some of these design elements when appropriate. The Commission suggested that they develop a list of recommended design elements from the streetscape project (e.g. planting materials; colors; lighting) and that the Historic Design Review Guidelines be appended to include that list.

VI. COMMUNITY DEVELOPMENT DEPARTMENT FOLLOW-UP REPORTS

- A. City Council Meetings
None
- B. Future Historic Design Review Commission Meetings
None
- C. Reports
None

VII. HISTORIC DESIGN REVIEW COMMISSION REPORTS

None

VIII. FUTURE HISTORIC DESIGN REVIEW COMMISSION AGENDA ITEMS

None

IX. ADJOURNMENT

The meeting adjourned at 8:27 p.m.

Respectfully submitted,

Reg Murray
Senior Planner